



Limited liability company
NOVOSIBIRSK TIN PLANT
(OOO "Novosibiskiy Olovyanniy kombinat")
OOO "NOK"

Reliability, Responsibility, Quality since 1942

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KYC (Know YourCustomer) policy of Novosibirsk Tin Plant LLC

Novosibirsk

August, 25, 2020

LLC "Novosibirsk Tin Plant" (OOO "NOK"), Novosibirsk, Novosibirsk region, Russian Federation, is accredited according to RMI standards, and meets high standards of responsible supplies. All our operations are monitored for possible risks in accordance with the RMI guidelines.

To ensure a high level of due diligence in the procurement of tin raw materials, each supplier is required to provide certified copies of the following documents in both electronic and paper form:

1. Certificate of registration;
2. Certificate of tax registration;
3. Charter of the organization;
4. Balance sheet for the last 2 years;
5. A certificate containing information about the ultimate beneficiaries of the organization;
6. Confirmation of the powers of the director;
7. List of persons entitled to sign as well as powers of attorney to sign;
8. Copies of passports of persons entitled to sign;
9. Extraction license;
10. Export license (only in case of export delivery);
11. Bank details;
12. Supplier's questionnaire;
13. Documents allowing identifying the route of delivery from the place of extraction of the material to OOO "NOK" (consignment document, waybills, route maps, etc.).
14. Supply chain due diligence report.

Director of OOO "NOK"

